Conference Call

Wednesday, June 7, 2017 9:00 a.m.

1. Attendance: The following persons were present: Julia Balsley, Christy Kunes, Chuti Nakronsri, Kristen Pybus and Vicki Griffith
2. Call to Order: 9:00 a.m.
3. New Business:
4. Fall Educational Conference:
5. Location: Kendra reached out to Robert Sudler with FDA and Terry McGowan with Giant about hosting our conference on October 19 or 26th; Julia with give Kristen contact information for Mr. McGowan
	1. Speakers: Kendra will work on getting some possible Maryland speakers; Kristen wants the agenda solidified by the end of June
		1. Peri Pearson with VDH is only available on October 19th to talk about Hepatitis A
		2. Dumpster diver and the compliance actions-VDACS speaker
		3. Aseptic Sampling-Laura contact
		4. Vicki to reach out Trickling Springs Creamery, Michael Kramer (USPHS)-Cruise Ship Inspections and National Park Food Safety Service and JJ McDonalds to present on Seafood HACCP and restaurant guru for stadiums
		5. Tattoo inspections -Chuti/Nick
6. Winter Educational Conference-VA: Erin Miller
7. Location & Date: Please secure location by the end June; Erin reached out to Bob Custard to find out information regarding the Northern Virginia Food Safety Alliance about a host location, Fairfax County HD S. Rowland Conference Room (2 rooms holds 40 people in each up to 80 people when divider is open), Lyceum, Conference Center in Tyson’s Corner
8. Speakers/presentation ideas: Solidified by end of June
	1. Process Authority: Joell Eifert
	2. STAMP: Shannon McKeon
	3. VA ABC-Laura
	4. Lost Rhino: Brewmaster Jasper
	5. Ice Machines: Maria Gamble
	6. Hood Cleaning-Vicki
9. VP of Membership:
10. Membership renewal: Chuti working on a renewal notice flyer to include benefits
11. Brewery Tour: June 28 at Beltway Brewing, 22620 Davis Dr. #110, Sterling, VA 20164 at 6:30 p.m.; Laura received six RSVP’s on the first day we sent out the flyer. Attend if you can, board member attendance is important, tour is free, beer available for purchase
12. Social Committee: Laura is encouraging members to pick an event they would like to host, thinking 3-4 per year; possibly having a conference at a manufacturing facility-working with Speckhart and C. Brown for contacts
13. Awards: Laura received two Wordsworth Scholarships and three Individual NEHA merit awards nominations; no Group NEHA merit award nominations were received. The committee will make a decision on the Individual NEHA merit award winner and submit to the board on June 8th. The decision for Wordsworth and Jerrold Michael won’t be made until after June 15th. We have not received any nominations for the Jerrold Michael Award
14. Annual Dinner: We would like to have everything set by the end of June. To have the first week in August, a Saturday family friendly picnic at JR’s Pavilions. Vicki will email Wes about the possibility. We need help with door prizes. Julia has raffle ticket and some cheap leftover door prizes from previous years
15. Awards: we received two applications for Wordsworth Scholarship, no applications for Merit awards, need to extend the deadline to June 1st. We the board need to start thinking of nominating a team and individual
16. VP of Professional Advancement:
17. REHS/CP-FS: Chuti will tweak Christy’s flyer and Julia will email out, Christy will work to become a proctor for the exam through NEHA to hold in March 2018 at the Fairfax County Health Department Rowland Center and to RSVP interest by July 31st to Christy
18. CPO: 17 people sat for the CPO certification. We are missing $300 from course that we need to recoup. Lanita RSVP’d and did not show for the course.
19. President:
20. By-Law Committee: meeting for June 30, 2007 from 1:30-4 p.m. at Fairfax County Health Department
21. Industry Liaison: Kristen could appoint if she accepts Jeanine Flaherty from Legal Seafood
22. Director of Communications:
23. Website: Chuti has updated

a. Presentations: Ask speakers for slides and/or posting their presentations on our website

b. Social Media Updates: Chuti has been posting job announcements with a template; Kristen wants everything to have a template/branding that goes out with everything we sent out

 g. Treasurer:

 i. Vicki to email Julia the Treasurer report for the minutes

 ii. Vicki to email Kristen her checks and balances for the bylaws

 iii. VDH should be billed for $300 not $200 for the CPO classes

j. Minutes from previous meeting: approved

Next Board Meeting: First Wednesday of the Month at 9 a.m.

Adjournment: Kristen adjourned the call at 9:43 a.m.

Minutes submitted by Julia Balsley