Conference Call

October 4, 2017 9:00 a.m.

1. Attendance: The following persons were present: Julia Balsley, Erin Miller, Chuti Nakronsri, Kristen Pybus, Kendra Washington and Laura Wildey
2. Call to Order: 9:02 a.m.
3. New Business:
4. VP of Membership
5. Membership drive and renewal: Chuti to send out the flyer to membership, print out and give to colleagues who are not members
6. Social Committee: the next event is the Fall 42nd Annual VA Wine Festival October 14, 2017 in Alexandria from 12-4 p.m.; promote to colleagues, encourage people to buy tickets in advance
7. Fall Educational Conference: October 19, 2017 at FDA, CFSAN Building, College Park, MD

Kendra will call Robert Sudler about parking instructions, laptop computer set-up and other final details. Kendra will do introductions at the conference of all the speakers.

* 1. Speakers:
1. Seafood HACCP (Jeannine Flaherty): awaiting presentation
2. Tattoo Inspections (Nick Gorshenin)
3. Hepatitis A (Peri Pearson): awaiting presentation
4. Backflow Prevention (Mason Alls)
5. Aseptic Samplings (VDACS)
	1. Can drive: Kendra will bring raffle tickets to the conference; every person who provides a can food item will receive a raffle ticket. Cans will be donated to the Arlington Food Assistance Center
	2. Biographies and presentations: permission to post on the website have been granted
	3. Food/Coffee: Laura will be donating five dozen pumpkin spice muffins. Kendra will get napkins, forks, food and coffee
	4. Certificates/gift cards: Kristen will provide the speaker with certificates. Julia will email attendee certificates after the conference. Either Kendra or Julia will send out thank you cards with gift cards?
	5. RSVP’s: Julia will email Kristen and Kendra the RSVP list to give to Mr. Sudler
6. 2018 Winter Educational Conference: Fairlington Community Center, Room 118, 3308 S. Stafford St., Arlington, VA 22206, Thursday, January 18, 2018; Kristen would like the agenda finalized NOW!!!
	1. Speakers:
7. Process Authority (Joell Eifert) – Laura
8. STAMP (Shannon McKeon) - Kristen confirmed
9. STAMP-Industry Perspective: Chuti/Shannon
10. VA ABC: Laura
11. Cheese Lady-Laura will contact
12. Ice Machines (Maria Gamble) – Julia will reach out again to confirm
13. 2018 Spring Conference: Dawn Adams, DC; please finalize agenda by Jan 1, 2018
	1. Location/Date: 441 4th St. NW, Washington, DC 22201/April 27, 2018
	2. Speakers:
14. Lost Rhino (Brewmaster Jasper) – Laura
15. PSMI: pests at stadiums -Vicki
16. FSMA (Marian Allen): Dawn
17. Refrigeration Maintenance-Tech 24: Dawn
18. 2017 FDA Food Code Changes-David: Chuti
19. IWF Outbreak (Kim Brunette) – Julia
20. Food Safety in a Disaster - Rob Erwin/Debbie Crabtree: Kristen
21. 2018 Fall Educational Conference: MD Representative: Plan in March, Agenda due in June
	1. Location/Date:
	2. Speakers
22.
23.
24.
25.
26.
27.
28. President: Kristen Pybus
	1. By-Law Revision update: will get out to members next week have 30 days to vote for approval and go into effect January 1, 2018
	2. REHS/CP-FS Exam: March 30, 2018 at Fairfax City Library; we only have one confirmed member; we need to encourage are colleagues that don’t have these credentials to get them for we need nine more people to take the test so we don’t have to pay a $300 fee to NEHA; Kendra stated that she would sit for the CP-FS exam
	3. Elections: Kendra will not be running again for MD Representative, Erin will be running again for VA Representative, Julia will re-run for Secretary if no one else wants the position, DC Representative and Treasurer positions unknown if they will run again and the V.P. of Professional Advancement is still vacant/open

Next Board Meeting: Conference call November 6, 2017 at 9:00 a.m.

Adjournment: Kristen adjourned the call at 9:42 a.m.

Minutes submitted by Julia Balsley