*Wednesday, September 14, 2016 9:00 a.m.*

1. Attendance: The following persons were present: Dawn Adams, Julia Balsley, Shannon McKeon, Kristen Pybus, Pablo Quinonez and Jemal Yasin
2. Call to Order: 9:02 a.m.
3. New Business:
4. Annual Awards Dinner: Went well, just need to get more people to attend
5. VP of Programs and Professional Advancement: NEHA cancelled the exam due to only one person registered to take the CP-FS; host credential exams every other year instead of annually. Kristen is still looking into holding a water treatment tour
6. Fall Educational Conference:

i. Speakers:

1. Jessica Otto, FDA, Food Waste Management
2. Lanita Carpenter, DCDOH, Food Allergens
3. Arian Gibson DCDOH, Edible Marijuana
4. Prince George’s County Solid Waste Management
5. Pieter Sheehan: Fairfax County Mobile Food Unit Program
6. Santos Ayala: Arlington County Lead Risk Assessment/Lead in Candy
7. Laura Wildey: VDACS Inspection Process

ii. Agenda: Get speakers solidified and names/topics to Jemal by Friday, agenda out by Monday

1. Communications: Pablo to put fall conference date and location on the website
2. Elections: President, VP of Programs and Professional Advancement and VP of Membership are up for re-election. Shannon will work on announcement to advertise
3. Winter Conference: Shannon states that it is coming up fast and that Erin needs to work on getting speakers for it as soon as possible and the agenda is due in December

Next Board Meeting: Monday, October 3, 2016 9:00 a.m.

Adjournment: Shannon adjourned the meeting at 9:19 a.m.

Minutes submitted by Julia Balsley