Conference Call Number 1.218.895.9699 Passcode: 622342#

May 18, 2018 9:00 a.m.

1. Attendance: The following persons were present: Julia Balsley, Lanita Carpenter, Jeanine Flaherty, Vicki Griffith, Erin Miller, Chuti Nakronsri, Kristen Pybus, Laura Wildey and Michelle Wilson were on the call
2. Call to Order: 9:01 a.m.
3. Treasurer’s Report/Update: Vicki will email Julia to add to minutes when complete
4. New Business:
5. VP of Membership: Laura Wildey
6. Annual Dinner/Picnic: Laura has emailed, called and visited JR’s without success of scheduling with Wes. Vicki will reach out to Wes to schedule. Laura recommends a Sunday between August 11-September 23
7. Social Committee: Chuti, Denise, Shannon and Kendra are on the committee? Laura will contact someone to lead some summer event(s)
8. Awards Committee: Laura, Jordana, Erin, and Chuti are on the committee. The awards application acceptance deadline has closed. We have received two NEHA group award applications and one scholarship application. We have not received any applications for the Jerrold Michael or NEHA individual award, so those deadlines have been extended until May 30, 2018.
9. VP of Programs & Professional Advancement: Isaac Robertson
	1. CPO: Only two people signed up so it was cancelled
	2. Next Educational Event: Isaac needs to work on something
	3. Spring Educational Conference: Kristen thanked Lanita for pulling off the conference. Test tech/equipment prior to future conferences. Four people completed the conference survey. Vicki will look into the National Restaurant Association building conference room as a possible future DC venue.
	4. 2018 Fall Educational Conference: Michelle Wilson has emailed Robert Sudler about reserving FDA College Park MD conference center for October 18th or 25th and Laura texted him during the call. Possible speakers/presentations include EHS’s (Kendra Washington and Tiffany from Alexandria HD and John from Fairfax HD) who visited St. Thomas and St. Croix after the hurricanes; Terry McGowan from Ahold about FDA labeling; Grant writing and Organic labeling. Lanita will contact someone from USDA about Organic labeling. Kristen will reach out to John. Kristen would like the agenda finalized by June 1st.
	5. 2019 Winter Educational Conference: Erin Miller will need more support from the board for setting up and breakdown if conference is held in Fairfax County Health Department or Fairfax Government Center due to dropping off and picking up child from daycare. Possible dates include January 17th, 24th, or 31st. Possible speakers/presentations include Joell from VT extension, VDACS milk, military inspections (Trinette emailed Kristen/Lanita) and “I was Poisoned” website. Kristen and Erin will talk more offline about the conference. Kristen would like the agenda finalized by October 31st.
10. Director of Communications: Chuti is updating the website; will be leaving Fairfax County Health Department and going to work for an Allergen Company in Tysons Corner
11. Industry Liaison: Jeanine requested get the board members contact information. Julia will send her that list. Chuti will send Julia her updated contact information.

Next Board Meeting: June 6, 2018 9:00 a.m.

Adjournment: Kristen adjourned the meeting at 9:58 a.m.

Minutes submitted by Julia Balsley