Conference Call Number 1.218.895.9699 Passcode: 622342# April 11, 2018 9:00 a.m.

1. Attendance: The following persons were present: Julia Balsley, Lanita Carpenter, Jeanine Flaherty, Chuti Nakronsri, Isaac Robertson and Laura Wildey were on the call
2. Call to Order: 9:03 a.m.
3. New Business:
4. Survey Results: Kristen will email Julia the results for the minutes
5. DC Rep.-Lanita Carpenter
   1. Spring Educational Conference: Friday, April 27, 2018
      1. Location: 899 N. Capitol St., NE, Washington, DC
      2. Biography, presentation, permission to post on website: Lanita will email presenters to obtain this week
      3. Room set-up, projector/laptop: Lanita will ensure, Julia will give her # of RSVP’s
      4. Food & coffee: Lanita will provide and Kristen will send her an old receipt for guidance
      5. Speaker certificates: Kristen will provide
      6. Gift cards: Lanita will obtain for the speakers
      7. Timing: Board shall arrive around 8:00 a.m.
      8. Emcee: Lanita will be
      9. Slide show during breaks: Chuti will provide
6. VP of Membership: Laura Wildey
   1. **Award Dinner/Picnic:** Laura has not heard back from JR’s yet about having a picnic on a weekend of late August/beginning of September
7. VP of Programs & Professional Development: Isaac Robertson
   1. REHS/CP-FS Exam: was held March 30, 2018 in Fairfax, VA, three people took the CP-FS exam and one person took the REHS exam; due to the low turnout we will only hold once every two years; next time March 2020
   2. Pool Operator Class: May 10-11, 2018; DC employees will be taking through AFO

Director of Communications-Chuti has done an ENews, Meet the Board flyer, Newsletter and power point for the upcoming conference

Next Board Meeting: Conference call to be rescheduled

Adjournment: Kristen adjourned the meeting at 9:53 a.m.

Minutes submitted by Julia Balsley