Conference Call Number 1.218.895.9699 Passcode: 622342#

August 15, 2018 9:00 a.m.

1. Attendance: The following persons were present: Julia Balsley, Jeanine Flaherty, Erin Miller, Chuti Nakronsri, Kristen Pybus, Isaac Robertson, Laura Wildey and Michelle Wilson were on the call
2. Call to Order: 9:02 a.m.
3. Business:
4. VP of Programs & Professional Advancement: Isaac Robertson
	1. Educational Tours: Isaac asked the board for input on how far they think membership would travel. The following input was given: non-rush hours, within hour drive, Laura forwarded her survey results email regarding tours to the board, Lorton watershed and Lorton landfill
	2. 2018 Fall Educational Conference: Michelle Wilson confirmed November 1, 2018 at the FDA College Park MD conference center with a 9:00 a.m. start time and a 3:30 p.m. finish time and the first four presentations are confirmed; hope to have last two confirmed by end of week/beginning of next week. Michelle with contact Mr. Speckhardt, our NEHA rep, to see if he can be in attendance. Michelle sent a draft agenda to Laura for those in DC to get approval for attendance. Michelle will forward to Chuti ASAP speaker names, organizations, titles, name of presentations or detailed topics
5. Jenny Tucker: USDA Organic enforcement, morning slot
6. Tem: Published DC, flexible timeslot
7. Kendra Washington and Tiffany from Alexandria HD and John Yetman, Ebony and Louis from Fairfax HD: EHS experiences after the hurricanes in St. Thomas and St. Croix, morning time slot
8. Terry McGowan: Ahold/Giant Food about FDA labeling, flexible timeslot
9. Kenny Welch: Montgomery County HD new Allergen regulations
10. Roger: Legal Seafood Founder
	1. 2019 Winter Educational Conference: Erin Miller confirmed January 31, 2019 at the Fairfax County Health Department; hopes to have the agenda completed by the end of the month. Kristen to look into if location could support virtual speaker for Crypto presentation
11. Mark Bedzik: Culinary Institute of VA-Sushi Food Safety
12. Danielle Schools: Protecting the Shellfish Food Supply
13. Cassandra Mitchell/David Lawrence: Grant info
14. Trinette-Flores: military inspections
15. VP of Membership: Laura Wildey
16. Awards Dinner: at Fairfax Hunt Club, September 13, 6-9 p.m. relaxed event can bring family and friends, $20 per adult, requesting outside. Prizes to offer: camp chair, blanket, succulents, gift cards/certificates, self-care baskets, candies. Need to locate raffle tickets. Need to create a certificate for the Wordsworth Award; do we have a template? The Jerrold Michael award plaque has been ordered.
17. Membership platform/website: considering Joinit.org to manager membership to send emails to renew/pay membership dues
18. President: Kristen Pybus
	1. In Person Meeting: Kristen would like to the board to meet in early November in Arlington 12-2 p.m.; bring own lunch, Julia to reserve a room
	2. Ways to Improve Organization: Kristen seeks input of other EH websites, boards, board members, lunch at conferences, etc.
19. Director of Communications: Chuti Nakronsri
	1. Annual Report: wrapping up; Jeannie needs to submit her report ASAP to Chuti. Chuti will do Lanita’s. She sent out a Save the Date for the upcoming awards dinner. She will work on the dinner program and Save the Date Fall Conference Flyer. She requested from Michelle to send her the Name, Organization, Title, Name of Presentation or Detailed topic for each presenter

Next Board Meeting: Kristen will put out some dates

Adjournment: Kristen adjourned the meeting at 9:57 a.m.

Minutes submitted by Julia Balsley